

The Tenth Biennial Gala of The Post Oak School
Saturday, March 2, 2019 ♦ Presented by the Post Oak Parent Association

Auction Donation Form

DONOR INFORMATION

Company / family / individual _____
Contact person and title _____
Address 1 _____
Address 2 _____
City _____ State _____ Zip _____
Daytime phone _____ Fax _____
Email _____ Website _____
Authorized signature _____ Date _____

RECOGNITION

Please print or type the donor's name as it should appear in printed materials.

I/we prefer not to be listed in any printed materials.

Please list as an anonymous donor.

ITEM INFORMATION

Item(s) donated—please provide a complete description that includes quantity, color, size, etc.:

Estimated fair market value (**must include an estimated value**) \$ _____ May item be exchanged? Yes No

Legal or time restrictions. Certificates will be marked valid through **February 10, 2020** unless otherwise indicated.

(Gala date: March 2, 2019) _____

Does this item need to be picked up? Yes No Contact name/phone: _____

Please contact me about advertising in the 2019 Post Oak School Gala program.

Return auction contracts by Friday, January 11, 2019 via mail, fax, or email to be included in the program:

Christina Cantu
The Post Oak School
4600 Bissonnet, Bellaire, TX 77401

School phone: 713-661-6688
School fax: 713-661-4959
christinacantu@postoakschool.org

Please complete this contract in its entirety, sign, and return with auction item or keep with auction item for pickup.

The Post Oak School is a 501(c)(3) tax-exempt organization. FEDERAL TAX ID NO. 74-1486232.

Item/gift certificate enclosed Item/certificate will be supplied by _____ (due January 25, 2019)

Date received _____ Item location _____

We thank you for your support!